

# TACOMA PRIDE

FORMERLY 'OUT IN THE PARK'

**Saturday | July 8 2017**  
**Pacific Avenue between S 9<sup>th</sup> and S 7<sup>th</sup> Streets**  
**Meg Quinlivan 253.507.2049**

- **Set-up** begins at **7:30AM**
- **Required Check-In**
  - **ALL VENDORS - Sponsors, Producing Partners, General Vendors and Food Trucks will check in at the Rainbow Center (RC) booth at the corner of S 9<sup>th</sup> & Pacific Avenue**
    - You will receive your booth/space number at that time
    - A volunteer will usher you to your designated booth location
- **Vehicles** must be **off the street by 10:00AM**. No vehicles allowed in the festival area until 5:30PM. **No Exceptions**
- **Traffic Flow** - Offload quickly, and move your vehicle out of the event footprint
- **Parking** can be limited in our downtown area, so here are a few suggestions:
  - Public Parking: There are several parking garages along Pacific Avenue and Commerce Street
  - Street Parking: Street Parking along Pacific Avenue and Commerce Street
    - Remember that you must pay to park on most streets in downtown Tacoma
  - Tacoma Link: Park your car at the Tacoma Dome Park and Ride - located at 25<sup>th</sup> and D Street and take the light rail - the Tacoma Link
- **Vending Operations** from **12:00 – 5:00PM** **No Exceptions**
  - Booths must be **set-up and ready for attendees by 11:30AM**
  - The event officially opens at noon, with a soft open at 11:30AM - you cannot leave the festival early as fire and police will not allow your car into the festival area during festival hours. Carting out your items in any way will disrupt the event, so stay put and enjoy the day
- **Provisions** include one (1) designated 6' table. Each booth space is 10' x 10' or 10' x 20'
  - Each vendor is responsible for supplying their own chairs, canopy, table linens, banners, etc.



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- **Load Out** begins at 5:00PM - No vehicles are allowed back on the street until after 5:30PM
  - o **Table return** begins at 5:30PM and is located in the lot adjacent to Dorky's on Pacific Avenue close to S 9<sup>th</sup> Street (the restroom and first aid area) or at the corner of S 7<sup>th</sup> and Pacific Avenue (near the fountain), or at the corner of S 9<sup>th</sup> and A Street near the park entrance – whatever location is closest to your booth space
  - o **Check out before leaving** at the RC booth
  - o Each Vendor must **clean up and dispose of any trash** in their space  
Failure to remove trash or other items will result in a fine ☹️
- Each Vendor must comply with all outlined rules and expectations, as well as the City of Tacoma regulations, on the day of the event
- Please remember, Tacoma Pride is a family-friendly event and your booth should be appropriate for all ages

## Suggested Supplies for Vendors

- Chair(s)
- Canopy/tent – 10'x10' or 10'x20' depending on agreed upon space
- **Tent weights are required.** Gallon water jugs, cinder blocks, sand bags, etc. are acceptable to hold your canopy down in case of windy weather
- Zip ties or twine for hanging banners
- Tablecloth
- Extra table if needed - RC will provide you with one 6' table that must be returned at 5:30pm
- Sunblock
- Water-mister or spray bottle to keep cool
- Water and/or thirst quenching beverages for staying hydrated
- Fun items to draw people to your booth!

**For more information or questions, please contact:  
Meg at [megq@rainbowcntr.org](mailto:megq@rainbowcntr.org) or 253-507.2049**

